

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, FEBRUARY 23, 2016
5:30PM AT TOWN HALL**

Approved Minutes
Amendment: 3. C. 2. 2025 not ~~2015~~

Called to order at 5:30pm

Town Board Members Present: Jim Patterson, Mike Anderson, John Carlson

Absent: Michael Childers, Mike Starck

Staff present: Town Administrator Lisa Potswald, Foreman Kristian Larsen, Elected Clerk Micaela Montagne

I. Public Comment A*: None

II. Town Administrator's Report: Prepared and presented by Lisa Potswald. Discussion on successful negotiations with Midland Service for propane delivery, they will honor the contract as written. Report dated February 19, 2016 placed on file by Unanimous Consent.

III. Public Works

A. Roads: Discussion on plowing roads down to pavement and saving money on sanding roads with dredge sand.

B. Parks

1. Hiring of Camp Host(s): Foreman K. Larsen received two interested applicants, one returning from last year. Motion to hire Rand Moore at \$13.00/ hour and William Krieg at \$12.00/ hour, both contingent upon a background check with an undetermined start date as a limited term employee with an end date no later than October 15, 2016, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

2. Big Bay Town Park: Outstanding amounts with Leisure Interactive LLC: Though the Town has made the switch to Jet Pay for credit card transactions, Leisure Interactive still owes the Town a total of \$25,956.03 for Park reservations from 8/30/15 to 11/30/15. Treasurer C. Neubauer would like to contact the Town's Legal counsel if payment is not received by early next week. Motion to allow Carol Neubauer to proceed with contacting the attorney to determine the next steps if there has been no resolution by next week, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

C. Airport

1. Airport Manager's Report & Checklist: Report prepared by M. Dalzell dated 2/20/16 placed on file by Unanimous Consent.

2. Renewal of Industrial Zone Lot Lease, Lot #1, Evan Erickson: Motion to approve the renewal of Industrial Zone Lot Lease #1 for Evan Erickson, for ten years (1/1/16 to 12/31/~~2015~~-2025), M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

3. Industrial Zone Lot Lease Lot #10, Evan Erickson: Motion to approve the Industrial Zone Lot Lease #10 to Evan Erickson for a ten year period (1/1/16 -12/31/2025) with a prorated bill for this year, J. Carlson/ M. Anderson, 3 Ayes, Motion Carried.

4. Industrial Zone Lot Lease Lot #11, La Pointe Construction/ Troy G. Nelson: Motion to approve the Industrial Zone Lot Lease #11 to Troy Nelson for a ten year period (1/1/16 -12/31/2025) with a prorated bill for this year, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

5. Renewal of Aircraft Hangar Lease, Lot #7, Madeline Island Water Company: Motion to approve the renewal of the Hangar Lease for lot #7 to Madeline Island Water Company for a ten year period (1/1/16 to 12/31/2025), J. Carlson/ M. Anderson, 3 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Hartzell Certified Survey Map Application to Combine Parcels #014-00192-0504 and #014-00192-0505 for purposes of installing accessory structure: Final documents to sign not available, but the Town Plan Commission has recommended approval of the Certified Survey Map, the accessory structure being a well house. The two parcels needed to be combined so that the structure meets setbacks. Motion to approve the Certified Survey Map Application to Combine Parcels #014-00192-0504 and #014-00192-0505 as recommended by the TPC, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

B. Alternative Energy Committee

1. Contract with North Wind Renewable Energy LLC as contractor for the solar array for the La Pointe Library and Clinic: North Wind had excellent references, the work, once started, should only take a couple of weeks, to be completed no later than 5/26/2016. Motion to accept and approve the service contract for with North Wind Renewable Energy LLC as contractor for the solar array for the La Pointe Library and Clinic for \$83,960.00, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

V. Town Hall Administration

A. Administrative Assistant's Report: Report prepared by B. Nelson dated 2/19/2016 placed on file by Unanimous Consent.

B. Budget Summary Report: Due to no Ice Road, there are budgeted funds that will not be used that could be used elsewhere, or carried over to next year. To be discussed at the Town Board Workshop on March 1st. Budget Summary and Comparison Report dated 2/23/16 placed on file by Unanimous Consent.

C. Grant Updates: No current grants to report on, there are some Department of Natural Resources grants that may be available for parks improvements, to be discussed at the March 1st Workshop.

D. State of Wisconsin Deferred Compensation Program: The program could be great for employees, with not much extra paperwork for B. Nelson. Employees could choose whether to participate if they have extra money in their paychecks to set aside for a retirement program. Motion to instruct Town Administrator Lisa Potswald to prepare a Resolution for the next Regular Town Board Meeting to move forward with the State of Wisconsin Deferred Compensation Program, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

E. Dock Lease between the Town of La Pointe and Nelson Construction Company: Changes to the five year (1/1/16 to 12/31/2020) lease renewal include a 3% increase each year instead of a CPI increase, and the removal of electrical charges because it is difficult to say who uses what electricity because it is just one meter on the dock. Motion to approve the Dock Lease

between the Town of La Pointe and Nelson Construction Company, J. Carlson/ M. Anderson, 3 Ayes, Motion Carried.

F. Approval and Contract for replacement of Fire Hall/ Emergency Services Building roof: Cedar Brook Construction LLC had the second lowest bid, but best qualifications, for the EMS/ Fire Hall roof. They have excellent references and will begin work once the snow is gone and weather is cooperative. Motion to enter into contract with Cedar Brook Construction LLC for the replacement of the Fire Hall/ EMS building roof at \$37,125.00, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

G. Approval and Contract for replacement of the Winter Transportation Building roof: Cedar Brook Construction LLC had the lowest bid, and good qualifications, for the Winter Transportation roof. Motion to enter into contract with Cedar Brook Construction LLC for the replacement of the Winter Transportation Roof at \$13,713.00, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

H. Travel expenses, Personnel Policy: The policy has been updated since the last meeting, discussion on how Department Heads must make sure they know the procedure, and assist their employees to make sure they are eligible for their reimbursements. Motion to approve the policy for travel expenses, J. Carlson/ M. Anderson, 3 Ayes, Motion Carried.

I. Attachment 'A' to 2016 Compensations Resolution #2015-1222: Includes the wage for the Police Department Intern position at \$17.00/ hour. Motion to approve Attachment 'A' to 2016 Compensations Resolution #2015-1222, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

J. Resolution #2016-0223 La Pointe Posting Locations: Motion to approve Resolution #2016-0223 changing the La Pointe posting locations (moving the posting board near Nelson Construction and Superior Petrol to the Town Hall), J. Carlson/ M. Anderson, 3 Ayes, Motion Carried.

K. Town Board Workshop agenda items: to include strategic planning, harbor and dock expansion discussion, priorities for the Town Administrator, what to do with extra budget money, and grants for parks. Workshop to be held on March 1, 2016 at 4:30pm.

VI. Vouchers: Motion to approve vouchers in amount of \$56,674.47, J. Patterson/ J. Carlson, 3 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary Report as of January 31, 2016 with more detailed information that last presented, showing a total of \$3,428,192.06 and a total available checking account of \$659,519.24, M. Anderson/ J. Carlson, 3 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting February 9, 2016: Motion to approve minutes as submitted, J. Carlson/ M. Anderson, 3 Ayes, Motion Carried.

IX. Emergency Services

A. Ambulance Director's Report: Ambulance Director C. Dalzell has been moving into lobby area of the Winter Transportation Building for an office. Report dated 2/20/16 placed on file by Unanimous Consent.

X. Library

A. Library Board Minutes, January 14, 2016: Motion to approve and place minutes on file, J. Carlson/ M. Anderson, 3 Ayes, Motion Carried.

XI. Public Comment B:** None.

XII. Lawsuits & Legal Issues

A. Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc: Nothing at this time.

B. Notice of Circumstances of Claim and Claim and Notice of Claim: Craftivity Inc/ Madeline Island School of the Arts: The Town Plan Commission (TPC) was presented with an application for change of use from MISA. The TPC requested more information from MISA and will discuss the application again at their next meeting.

XIII. New Agenda Items for Future Meetings: Zoning Administrator job description and posting, mechanic job description changes

XIV. Adjourn: Motion to adjourn, J. Carlson/ M. Anderson, 3 Ayes, Motion Carried.
Adjourned at 6:25pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, March 8, 2016. M. Montagne, Town Clerk

Amended Minutes Approved as corrected March 22, 2016. M. Montagne, Town Clerk